

Community Impact Assessment

Part 1 – Details		
What Policy/ Procedure/ Strategy/Project/Service is being assessed?	Changes to the increase in green waste annual subscription required. The overarching Joint Waste Service policies were covered by an EIA upon introduction of the service. This assessment is specially to look at the potential equality issues arising from the increase in the annual chargeable green waste collection service.	
Date Conducted	29 July 24	
Name of Lead Officer and Service Area	Anica Goodwin (Exec Director)	
Commissioning Team (if applicable)		
Director Responsible for project/service area	Anica Goodwin	
Who are the main stakeholders	<ul style="list-style-type: none"> Residents in the district who currently use the service to dispose of their garden waste. Residents in the district who currently don't use the service to dispose of garden waste. Staff responsible for collection of waste. Staff responsible for administration of the service Local compost site operators Staffordshire County Council (as the Waste Disposal Authority.) Elected members, as representatives of Tamworth residents. 	
Describe what consultation has been undertaken. Who was involved and what was the outcome	All elected members Infrastructure, Safety and Growth Scrutiny	
Outline the wider research that has taken place (E.G. commissioners, partners, other providers etc)		
What are you assessing? Indicate with an 'x' which applies	A decision to review or change a service	X An increase in annual subscription
	A Strategy/Policy/Procedure	<input type="checkbox"/>
	A function, service or project	<input type="checkbox"/>
What kind of assessment is it? Indicate with an 'x' which	New	<input type="checkbox"/>

applies	Existing	<input type="checkbox"/>
	Being reviewed	<input type="checkbox"/>
	Being reviewed as a result of budget constraints / End of Contract	X

Part 2 – Summary of Assessment

Give a summary of your proposal and set out the aims/ objectives/ purposes/ and outcomes of the area you are impact assessing.

The change in the charging policy is to propose an increase to the current household garden waste subscription service, effective from October 2024. The proposal aims to ensure that the garden waste service which operates as a joint service with Lichfield District Council is self-funding and sustainable in line with the council's carbon reduction targets of net zero by 2030.

The current service subscription is subsidised by Tamworth Borough Council and is not sustainable at the current annual rate.

The service continues to be a bi-weekly service and is offered on an opt in or out option.

Who will be affected and how?

Any resident of Tamworth with a private garden who currently (or proposes to in the future) make use of the Council's green waste disposal scheme.

Residents who reside in flats or have no garden space are excluded.

Are there any other functions, policies or services linked to this impact assessment?

Yes No X

If you answered 'Yes', please indicate what they are?

Part 3 – Impact on the Community

Thinking about each of the Areas below, does or could the Policy function, or service have a direct impact on them?

Impact Area	Yes	No	Reason (provide brief explanation)
Age	X	<input type="checkbox"/>	Where people are unable to access the info via the website due to technological barriers, we will support residents through paper based communications sent to every household, local media and customer services to provide clear explanations and guidance.
Disability	X	<input type="checkbox"/>	We already provide assisted collections for residents who are elderly, disabled

			<p>or have other lifestyle needs that meant they struggle with wheeled bins.</p> <p>Key considerations when considering the potential impact on individuals with disabilities are:</p> <p>Accessibility of the Service: Assisted collections are available to people who cannot take their bins out themselves and there is no other person living at the household who is able to help. We help to take the bin out for elderly, disabled, infirm or visually impaired persons. To apply for assisted bin collections, residents can visit the TBC website and fill in the application form where possible or contact the operation team to receive the guidance for the process. Details can be found here Garden waste service – Need help getting your bin to the kerb? (lichfielddc.gov.uk).</p> <p>Additionally, if residents do not require assistance for collection can opt for a smaller wheeled bin.</p> <p>Accessible Communication: Ensure that all information related to the change is communicated in accessible formats such as large print or easy to read formats. Accessible online resources and communication channels will be available, considering the needs of individuals with visual impairments or cognitive disabilities</p>
Gender Reassignment	<input type="checkbox"/>	X	No
Marriage and Civil Partnership	<input type="checkbox"/>	X	No
Pregnancy & Maternity	X	<input type="checkbox"/>	As above
Race	X	<input type="checkbox"/>	<p>Communication and Information: We ensure that information about the chargeable green bin collection service is communicated in a culturally sensitive and inclusive manner, addressing potential language barriers and catering to the needs of diverse racial communities. The focus is on promoting equity, fairness, and inclusive service provision for all members of community.</p> <p>Where people are unable to access the application form, via the website or internet, we direct them to places such as community groups or libraires where they can access the internet if applicable. Additionally, customer services can support the residents</p>

			completing the form and making a secure and payment for the annual fee
Religion or belief	<input type="checkbox"/>	X	No
Sexual orientation	<input type="checkbox"/>	X	No
Sex	<input type="checkbox"/>	X	No
Gypsy/Travelling Community	<input type="checkbox"/>	X	No
Those with caring/dependent responsibilities	X	<input type="checkbox"/>	Key considerations when considering the potential impact on individuals with disabilities are: Accessibility of the Service: Assisted collections are available to people who cannot take their bins out themselves and there is no other person living at the household who is able to help. We help to take the bin out for elderly, disabled, infirm or visually impaired persons. To apply for assisted bin collections, residents can visit the TBC website and fill in the application form where possible or contact the operation team to receive the guidance for the process. Additionally, if residents do not require assistance for collection can opt for a smaller wheeled bin????? Accessible Communication: Ensure that all information related to the change is communicated in accessible formats such as large print or easy to read formats. Accessible online resources and communication channels will be available, considering the needs of individuals with visual impairments or cognitive disabilities
Those having an offending past	<input type="checkbox"/>	X	No
Children	<input type="checkbox"/>	X	No
Vulnerable Adults	X	<input type="checkbox"/>	The service offers assisted collections to those who are signed up and need them – detailed here Garden waste service – Need help getting your bin to the kerb? (lichfielddc.gov.uk)
Families	<input type="checkbox"/>	X	No
Those who are homeless	<input type="checkbox"/>	X	No
Those on low income	X	<input type="checkbox"/>	Do we offer any support via the Council tax support scheme? Households on lower incomes may find a higher charge more difficult to pay in one instalment – in order to support the spread of the cost residents can opt to pay for the service via direct debit. Households are welcomed to share bins under their own informal arrangements but only one household

			<p>will be responsible for the subscription. Details can be found here Garden waste service – I can't afford to subscribe (lichfielddc.gov.uk)</p> <p>Households will also be encouraged to home compost – details found here Garden waste service – I can't afford to subscribe (lichfielddc.gov.uk)</p> <p>The Council will continue to promote usage of Household Waste Recycling Centres, Staffordshire County Council is the Waste Disposal Authority are responsible for the provision of household waste recycling facilities.</p>
Those with drug or alcohol problems	<input type="checkbox"/>	X	No
Those with mental health issues	<input type="checkbox"/>	X	No
Those with physical health issues	X	<input type="checkbox"/>	<p>Key considerations when considering the potential impact on individuals with disabilities are:</p> <p>Accessibility of the Service: Assisted collections are available to people who cannot take their bins out themselves and there is no other person living at the household who is able to help. We help to take the bin out for elderly, disabled, infirm or visually impaired persons. To apply for assisted bin collections, residents can visit the TBC website and fill in the application form where possible or contact the operation team to receive the guidance for the process. Additionally, if residents do not require assistance for collection can opt for a smaller wheeled bin????.</p> <p>Accessible Communication: Ensure that all information related to the change is communicated in accessible formats such as large print or easy to read formats. Accessible online resources and communication channels will be available, considering the needs of individuals with visual impairments or cognitive disabilities</p>
Social inclusion Please include refugees and asylum seekers,	<input type="checkbox"/>	X	No
Social inclusion: Armed Forces The Armed Forces Covenant	<input type="checkbox"/>	X	No

is a pledge that together we acknowledge and understand that those who have served in the armed forces, and their families, should be treated with fairness and respect and any impact should be considered			
Health and Wellbeing	<input type="checkbox"/>	X	No
Climate Change	X	<input type="checkbox"/>	As garden waste decomposes, it can emit harmful gases such as methane, which is a harmful greenhouse gas and has the potential to cause fires. This service offers residents the opportunity to collect the green waste from their home, thereby reducing the amount of vehicle movements further supporting the Councils Net Zero agenda

Part 4 – Risk Assessment

From evidence given from previous question, please detail what measures or changes will be put in place to mitigate adverse implications. this includes climate change considerations

This is the section in which to please outline any actions to mitigate negative or enhance positive impacts in terms of economic, environmental or wider societal considerations, and actions to review and monitor the overall impact of the change accordingly.

Impact Area	Details of the Impact	Action to reduce risk
<i>Eg: Families</i>	<i>Families no longer supported which may lead to a reduced standard of living & subsequent health issues</i>	<i>Signposting to other services. Look to external funding opportunities.</i>

Part 5 - Action Plan and Review

Detail in the plan below, actions that you have identified in your Community Impact Assessment, which will eliminate discrimination, advance equality of opportunity and/or foster good relations.

If you are unable to eliminate or reduce negative impact on any of the impact areas, you should explain why

Impact (positive or negative) identified	Action	Person(s) responsible	Target date	Required outcome
	Outcomes and Actions entered onto Pentana			
Minimal take up	Continue to monitor impact via quarterly updates with LDC	A Goodwin/ H Peate	On-going	No adverse impact is evidenced No of direct debits increases
Reputational damage	Monitor communications Education and support to members Updates to Leadership	V Woodhouse / T Phillips A Goodwin/H Peate	On-going	Increase is seamless
Increased negative impact on the environment	Monitor levels of fly tipping and amounts of garden waste in the residual waste stream and in resident's xx bins. Continue enforcement in line with TBC existing policies	A Miller	On-going	Achievement of Net Zero target 2030

Date of Review (If applicable)

Guidance and form updated July 2023 following CMT approval.

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